Republic of the Philippines
National Electrification Administration
#57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City
Contact Nos: 8926-1339, 8929-1909 loc. 110, 111 & 142

REQUEST FOR PROPOSAL / QUOTATION

RFQ No.: 24-11-207

Gentlemen:
Please quote your latest/lowest price for the items listed below and submit your Quotation, preferably using your company letterhead, to NEA, General Services Division or send to **nea.procurement9184@gmail.com** or fax to **8926-1339** on or before **05:00PM** of **December 02, 2024**

Please be informed that below procurement is subject to existing Government laws and regulations. As such, we would require the lowest complying bidder to submit the below documents which are necessary to effect awarding of contract.

Thank you.

JOEL C. SOMERA
Officer-In-Charge, General Services Division

REFERENCE: ***Purchase Request No. 24-11-251/ Date: Nov 18, 2024*** ***Requisitioner: RAO & FSD***

Item No.	UOM	DESCRIPTION	QTY.	NEA	SUPPLIER'S QUOTE	
				UNIT COST / ABC	UNIT COST	TOTAL AMOUNT
1	pieces	**Procurement of Conference Chair**	24	₱ 3,500.00		
		Specifications:				
		- Mid back mesh type				
		- with fixed rectangular lumbar support				
		- with nylon armrest				
		- moulded foam with fabric upholstered seat rest				
		- swivel and tilting mechanism				
		- pneumatic height adjustment (gas lift)				
		- five prong chrome base				
		- nylon twin caster				
		- color black				
		DELIVERY TERMS:				
		Requirements for submission:				
		1) SIGNED quotation, preferably using this RFQ form or your company's letterhead				
		For the winning supplier, please submit the following:				
		1) PhilGEPS Registration Number or Updated PhilGEPS Platinum				
		1) Mayor's / Business Permit				
		2) Certifricate of Registration (BIR2303)				
		Mode of Procurement: Shopping (Sec. 52.1(b))				
		Reference Number: 11534886			**TOTAL:**	

Pamela Mae T. Rocero
Canvasser
November 26, 2024
Date

Signature over printed name with date

Name of Company and Contact No.